Navigating an ANGEL Course

Once you click on the name of a course on the My Profile page, you will be taken to the default course tab your instructor has chosen. To navigate through the material, select the different course tabs that appear at the top of the screen.

**Syllabus tab**: This tab displays the course syllabus or a link to it.

**Calendar tab**: The instructor teaching the course may choose to keep track of important course dates and “milestones” on the Calendar tab. Selecting the All Entries, Public Entries, Team Entries, or Personal Entries links, which are located beneath the calendar, will allow you to view all calendar entries for these different groups.

**Lessons tab**: This tab is the tab that you will probably go to the most. This is where any course materials (other than the syllabus) that the instructor has uploaded to ANGEL will be found. You may see the following kinds of items under the Lessons tab:

- Files (Word documents, PowerPoint handouts, Adobe PDF documents, etc.)
- Folders, which can contain any of the other types of items and help to keep the Lessons tab organized
- Links to web sites
- Drop boxes (to submit your assignments to your instructor electronically)
- Quizzes & Surveys
- Discussion forums (for online class discussions)

**Resources tab**: This tab is the central location for information concerning the course such as announcements and news. It also includes other course resource tools, such as the Penn State Library Tools.

**Communicate tab**: This tab provides access to all course communication tools, including course email, announcements, team files, chat rooms, and the course roster.

Please note that you cannot send e-mail to an ANGEL e-mail account from an outside account. Likewise, within an ANGEL e-mail, you cannot specify an outside account to send an e-mail to.

Also, when replying to ANGEL email from an outside account, the sender is the only person who will receive the reply (Reply All does not work).

**Remember, Penn State e-mail and ANGEL e-mail are not the same thing.**

**Report tab**: This tab provides tools to help you track your course progress, grades, and more.

Select the Learner Profile category to see an analysis of your activity, submissions, and grades and compare them with the class average. The Gradebook Grades Report displays your grades and the average grade for all students for all assignments. Alternatively, you can select the Grades category to see your grade and comments for each assignment.